

LEVELS OF CARE REVIEW TEAM MEMBER

Volunteer Position Description

POSITION TITLE	Volunteer Levels of Care Review Team Member
COMMITMENT	Ability to commit to a 2-year designation cycle. The first cycle will be 2025-2027. Average hours will vary by hospital.
IN-PERSON TRAVEL	Ability to travel to at least three hospitals per year for in-person site visits. If transportation or lodging costs will be a barrier, please still apply and we can discuss.

POSITION SUMMARY

The Wisconsin Association for Perinatal Care (WAPC) is revamping our Levels of Care designation process, which aims to designate hospitals with perinatal services based on the level and type of services they provide – a key component in ensuring that patients receive the right care at the right place at the right time. WAPC is seeking qualified individuals to serve as volunteer **Levels of Care Review Team Members** to assist in evaluating **Levels of Care designation self-assessment surveys** and participating in **collaborative on-site meetings** at pilot site hospitals and future designating sites. This role is integral to the review and validation process of perinatal care level designations, ensuring hospitals align with established guidelines and standards.

This is a part-time, project-based, volunteer position.

KEY RESPONSIBILITIES

- **Survey Review:** Evaluate hospital self-assessment surveys for completeness, accuracy, and alignment with the Levels of Care framework.
- **Site Meetings:** Travel to pilot hospitals across Wisconsin to conduct collaborative on-site meetings with hospital teams, gathering additional insights and verifying self-reported information.
- **Documentation & Reporting:** Provide structured feedback on survey responses and site visit findings, highlighting strengths, gaps, and areas for improvement.
- **Collaboration & Engagement:** Work closely with WAPC staff, hospital representatives, and other review team members to facilitate constructive discussions and ensure consistency in evaluations.

- **Policy & Standards Alignment:** Ensure assessments align with the latest *Guidelines for Perinatal Care* and best practices in maternal and neonatal care.

QUALIFICATIONS

- Including, but not limited to, one of these positions (current, retired, or in/beyond 2nd year of residency):
 - Obstetrician/MFM
 - Neonatologist
 - OB RN
 - NNP/NICU/SCN RN
 - Family Med
 - Anesthesiologist/CRNA
 - Midwife
 - Doula
- Experience with hospital quality improvement, accreditation, or perinatal care assessment preferred.
- Strong analytical skills and attention to detail in reviewing self-reported data and on-site observations.
- Excellent communication and interpersonal skills to foster constructive discussions with hospital teams.

APPLICATION PROCESS

Interested individuals should complete this brief [application form](#). The application deadline is June 13, 2025.